



CITY OF HOUSTON

Job Posting

DJB

1	Applications accepted from:	ALL PERSONS INTERESTED
2	Job Classification	GARDENER
3	Posting Number	PN# 109455
4	Department	PARKS AND RECREATION
5	Division	GROUNDS MAINTENANCE
6	Section	HORTICULTURE
7	Reporting Location	VARIOUS *
8	Workdays & Hours	M - F, 7 a.m. - 4 p.m.*

*Subject to change

9 **DESCRIPTION OF DUTIES/ ESSENTIAL FUNCTIONS**

The qualified individual performs horticultural duties such as planting, pruning, fertilization and other tasks needed for general care and maintenance of planting areas. Reviews planting plans and provides updates on plant and insect problems. Keeps records on inventory, scheduling and routine maintenance in relation to plantings. Maintains and cleans equipment and tools. Performs other duties as assigned.

10 **WORKING CONDITIONS**

This position involves considerable physical exertion, such as regular climbing of ladders, lifting of heavy objects up to 80 pounds, may frequently assume awkward positions for extended periods of time. There are routine exposures to significant levels of heat, cold, moisture and air pollution. The position may involve periodic exposure to chemical substances.

11 **MINIMUM EDUCATIONAL REQUIREMENTS**

Basic knowledge of grammar, spelling, punctuation and simple mathematical functions like percentages, ratios, etc. as might normally be acquired through attainment of a high school diploma or a GED.

12 **MINIMUM EXPERIENCE REQUIREMENTS**

Two (2) years of experience in a horticultural field such as landscape installation, grounds maintenance, plant production or pest control are required.

13 **MINIMUM LICENSE REQUIREMENTS**

A valid Texas Driver's License and compliance with the City of Houston's policy on driving (AP 2-2).

14 **PREFERENCES**

15 **SELECTION/SKILLS TESTS REQUIRED** NONE

16 **SAFETY IMPACT POSITION** YES NO

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

17 **SALARY INFORMATION**

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 08
\$666 - \$920 Biweekly - \$17,316 - \$23,920 Annually

18 **OPENING DATE** March 22, 2006

19 **CLOSING DATE** March 28, 2006

APPLICATION PROCEDURES

20 Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 845-1056. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

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